

COUNCIL CHECKLIST #C1 –PLANS SUBMITTED FOR FUNCTIONAL LAYOUT APPROVAL

PLANNING NUMBER	PERMIT		DESIGNER	
DEVELOPMENT TITLE			STAGE	
DESIGN UNIT REFERENCE			CONSULTANTS REFERENCE	
DATE RECEIVED			DATE CHECKED	
CHECKED BY			NUMBER OF PLANS IN SET	

COUNCIL CHECKLIST #C1			
ITEM	SATISFACTORY Y / N / NA		REMARK
<u>General</u>			
Has submission been accompanied by completed checklist as per Manual requirements?			
Has a Development Plan been prepared?			
Is the submission consistent with the Development Plan?			
Is the submission consistent with endorsed plan?			
Is the submission consistent with planning permit conditions?			
Is the proposed staging of the development appropriate? (e.g. is the impact of staging works on traffic routes and intersections appropriate, and are there drainage consequences of staging?)			
Is a lot layout provided with lots numbered and dimensioned, and reserves clearly identified.			
Has Council's five year Capital Works program been reviewed?			
Is there any interface or overlap between the development and proposed Capital Works program?			
Is the Public Open Space provided in correct area? (should have been identified at planning stage but re-check)			
Is access to Public Open Space appropriate? Request information if not shown.			

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Are linkages to adjoining developments appropriate? Request information if not shown.		
<u>Road Layout Plans</u>		
Street names are nominated. (Check with Planning Dept. and Asset Mgt Dept. whether names okay and advise Design Engineer if not acceptable)		
Plans show Road Hierarchy.		
Estimated traffic volumes are shown on plans (check consistency with road hierarchy?)		
Nominate road widths between inverts of kerbs are satisfactory?		
Nominated kerb types satisfactory?		
Intersections internal to the development are shown in sufficient detail to support proposed design, including proposed kerb radii.		
Intersections external to the development are shown in sufficient detail to support proposed design.		
Critical vehicle turning movements are shown at intersections and cul-de-sacs and satisfactory.		
<u>Drainage Layout Plans</u>		
Plans show Natural Surface Contour Lines to AHD.		
Plans show the total catchment area, nominated sub-catchment areas and co-efficient of runoff for each sub-catchment, including allowance for connection of adjoining properties outside development.		
Plans shown layout of proposed drainage systems with approximate sizes.		
Overland flow path is nominated and satisfactory.		
Drainage discharge point is identified and proposed treatment shown in sufficient detail to support approval of functional layout plans.		
Drainage treatment strategy is provided and appears satisfactory		
Existing drainage services are confirmed on plans and proposed connection points shown.		
<u>Associated Documents</u>		

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Was a Traffic Management Report required?		
Is the Traffic Management Report satisfactory?		
Does the design reflect recommendations within the Traffic Management Report?		
Has the need for Developer contributions or headworks charges been identified? Has Developer's Representative provided preliminary proposal regarding cost-sharing arrangements with Council/others? Is it satisfactory?		

The following further information is required to be submitted:

Drawing numbers allocated to this project are through _____ to _____ as required

Is approval of functional layout granted for the proposed development? _____

Signed _____

Dated _____